



UJJWAL ANAND

ABOUT

My career objective is to gain and utilize knowledge coupled with experience in order to convert organizational goals into reality for ensuring a steady self-growth.

I am a Client Servicing Associate with 2 years of professional experience from Noida. I hold a master's diploma in Public Relations and Advertising and bachelor's degree in Mass Communication. Also, I hold a Computer Application (Diploma Certificate) for 6 months.

As a mass communication student my prime areas of interest include Advertising, Public Relations and Client Servicing.

CONTACT

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INTERSHIPS

INTERNSHIP AT DAINIK JAGRAN
(Brand Department), PATNA,
(Nov - Dec) 2014 (6 weeks)

INTERNSHIP AT OIL INDIA LTD
NOIDA-(16th March-16th April) 2015

TECHNICAL SKILLS

- Communication
- Analytical Thinking
- Managerial Skills
- Team Work
- Ms Office

PROFESSIONAL EXPERIENCE

Associate at Magnon Eg+ (Creative, Advertising and Digital Agency) NOIDA

24th April 2018
-11th Oct 2019

As an Associate, my work involves intensive communication with the clients, both verbal as well as written, where I address all their queries, process their requests, and convey their concerns to the operations for the quick actions.

CLIENT SERVICING EXECUTIVE & OPERATIONS AT SHINE.COM (PART OF HT MEDIA) Noida

19th May 2017 -
10th March 2018

As a client servicing executive, my work involves intensive communication with the clients, both verbal as well as written, where in I address all their queries, process their requests, and convey their concerns to the management team for quick action.

TRAINEE AT GAIL INDIA LTD., (NEW DELHI)

7th June - 12th
September 2016

GAIL is a leading Maharatna Enterprise on contractual basis. My work basically included the efficient management of corporate communication billings and the use of basic tools SAP (System Application Product) when required. I also played an active role in client dealing which again has helped me a great deal in improving my communication skills.

Education

Post-Graduation
Degree(2015-16)

Master's Diploma in Public Relations & Advertising from MASS CO MEDIA (Noida), (Unit of Delhi Press) - 76 % (CGPA 8)

Graduation
Degree(2012-15)

Bachelor of Mass Communication from Catalyst Institute of Management and Technology, (Bihar) - 69%

Diploma
(2011-12)

In Computer Application for 6 months from Dr. Zakir Husain Institute, Patna